

# St Bartholomew's Church Great Gransden

## MINUTES OF THE MEETING OF THE PCC FABRIC AND FINANCE 18 MARCH 2015

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**Present:** The Reverend Catharine Furlong, Tony Bevens, Helen Catmur, Rob Chignell, Andrew Fogg, Rachel Fogg, Mark Gostick, Donald Lester, Iain Strath, Jennifer Wilkinson

**Apologies:** Craig Santus and Andy Greaves

The Reverend Catharine Furlong welcomed everybody and opened the meeting with prayers.

### **1 Minutes of the PCC Meeting held on 12 March 2014**

The minutes of the meeting were approved and signed as a correct record.

All the action points had been carried out.

### **2 Notes of the Extraordinary PCC Meeting held on 30 November 2014**

The notes on the meeting (copy on file) held to discuss the proposed suspension of presentation for a further five years were signed as a correct record.

### **3 Treasurer's Report**

(a) A written report was presented by Andrew Fogg, a copy of which is on file.

The current account balance was £5847 as a result of income from grants towards future works and gift aid claims made for the years 2012 and 2013. From this balance the 2014 donations of £400 had been made to both MIND and US.

**The PCC approved that the 2015 donations should also be made.**

**Proposed** by Helen Catmur and **Seconded** by Jenny Wilkinson

(b) The Annual Statement of Church Accounts are to be circulated by the treasurer to the PCC by email and following approval are to be displayed in the church porch.

The PCC was reminded that the J and B Brown restricted account was to support music in the church.

The PCC recorded their grateful thanks to Andrew Fogg for his report.

**Action: Andrew Fogg**

## Fundraising and Donations

- (a) The PCC wished to support the appeal to establish a training centre for bell ringing at Stretham near Ely and approved a donation of £50 for this work.

### Action: Andrew Fogg

- (b) The treasurer had received a donation of £1000 from Mrs Margaret Marr in memory of her husband Alan. There were no restrictions on how this was to be used. A letter of thanks had been sent by the treasurer acknowledging this generous gift.
- (c) It was noted that Martin Hewett had kindly offered the Old Fox as the venue for the Summer Fete on 17 May 2015 at 2.30pm

## 4 Fabric Report

A written report was presented by Rachel Fogg, a copy of which is on file.

### *Building Works*

- (a) The interest free loan of £10000 from the Cambridge Historic Churches Trust to go towards the cost of building works was to be paid over four years and was accepted on the advice of the treasurer that it could be covered given the present financial circumstances. It was noted that the government had introduced a scheme that permitted Gift Aid support for monies raised at fundraising events.
- (b) Rachel Fogg proposed that an event should be organised in the church that would showcase the building works in a suitable display and highlight the grants that had been provided for this work. **The PCC agreed** that such an event would provide an opportunity both to publicise the work and for contributions to be made towards the costs.
- (c) Consideration was to be given to the suitable disposal of the pews to be removed from the church.
- (d) The PCC recorded their grateful thanks to Rachel Fogg for the excellent way and the speed with which she had secured funding for the building works.

### *Churchwarden's Chest*

Approval was given for the repairs to the medieval chest to be undertaken once a second estimate had been obtained.

## *Insurance Renewal*

The increased valuation of the church to over £9M, some 30 percent, and consequent increase in the insurance premium prompted discussion on the pros and cons of renewing cover at 75 or 100%. **It was agreed** that renewal should be at 100% of the new valuation figure.

## *Risk Assessments*

These assessments are required by our insurance company and will be carried out by Phillip George and Rachel Fogg.

## *Health and Safety Policy*

The PCC accepted the Health and Safety Policy document as presented by Rachel Fogg and agreed that the churchwardens act as the church health and safety officers along with the Tower Captain, Sheila George, and Steeple Keeper, Phillip George and would keep everyone informed.

## *Asbestos Survey*

A suitable contractor was to be appointed to undertake a survey of the church for asbestos.

## *Metal Theft*

Rachel Fogg was to check with Mr Parker the extent and location of the smart water marking on the lead.

## *Lettings Policy*

The extent and nature of any liabilities the church would have in respect of any lettings made to external organisations was to be established to inform a church lettings policy document.

**Action: Rachel Fogg**

## **5 Church Events and Key Dates**

Mindful Meander	18 April 2pm	Tea and Cakes 4.30pm
Family Music Workshop	2 May 10.30 – 12pm	(in aid of Fr Nicholas Wheeler's citizen project in Rio de Janeiro to give disadvantaged children music lessons)
Christian Aid Sunday	10 May 2015	Preacher : Imogen Tate

## **6 Electoral Roll and APCM Reports**

**The PCC approved** the Electoral Roll membership numbers of 93 resident and 8 non-resident and extended their thanks to Mark Doggett for updating the Roll and to Phillip George for collating the annual church reports.

## **7 Children's Play Area in Church**

The PCC agreed that every effort should be made to ensure that the play materials and furniture should be suitable for quiet play and that all parents should take responsibility for tidying the area after the service.

**Action: Rev Catharine Furlong**

## **8 Date of the Next Meeting**

PCC Fabric & Finance                      8 July 2015      7.30pm      Barnabas Oley

The meeting closed with prayers.

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**Signed**

**Reverend Catharine Furlong**